

# **Durham Orange Joint Staff Working Group**

**Meeting Agenda**

**January 16, 2019**

**11 – 12:30 pm**

**Durham City Hall, Transportation 4B**

## **1. Call to Order/Roll Call**

## **2. Approval of Meeting Minutes**

- a. December

## **3. Open Issues**

- 3a. FY 2019 and 2020 Calendar – Jennifer/GoTriangle
- 3b. FY 2020 Work Plan and Project Request Sheet Template – Mo
- 3c. FY 2019 GoTriangle Amendments to Budget - Jennifer

## **4. New Business**

## **5. Adjournment**



**Durham Orange Joint Staff Working Group  
December 17, 2018 Meeting Minutes**

**Roll Call:**

**GoTriangle:** Patrick McDonough, Geoff Green (Alternate)  
**DCHC MPO:** Aaron Cain  
**Orange County:** Theo Letman  
**Durham County:** Linda Thomas-Wallace, Evan Tenenbaum (Alternate)  
**SWG Admin:** Mo Devlin, recorded minutes  
**Non-Voting Members** listed on last page.

**Item 2 Approval of August and October Minutes**

Note to correct spelling of Marcoplos.  
Action - Patrick moved, Theo seconded, unanimous.

**Item 3c. Programmatic Reporting**

Mo shared presentation to DCHC MPO Tech Committee and Board of the FY 2018 and FY 2019 reporting through Q1. Patrick asked for a modified presentation of Vehicle Purchase funding slide that did not confuse the audience about matching funds. Harmon suggested that it would be better to present the six expansion buses. Geoff requested that the image for Durham-Wake Commuter Rail be updated (GoTriangle to provide image). John Hodges-Copple asked if dates for Chapel Hill NSBRT could be revised to remove dates, and asked if CH staff would be available for the meeting.

**Item 3a. FY 2019 activity to date**

Jennifer presented FY 2019 Q1 Activity. In the Revenues section, Mo and Aaron asked for more information about the Sales Tax, and why it was under-budget. Praveen explained this is due to refunds due to Universities and Non-Profits, and the impact was effecting Q1 (3 months), but would not necessarily effect the full year. Jennifer projected there would be four budget amendments. Linda asked to review Durham County Access numbers with the GoTriangle team. Mo asked about Durham - GoTriangle's Consultant negative carryover balance \$ -53,731 in amount and Jennifer said she would follow up. Theo requested more information about the Progress Report Column "Stop Lights" and if the colors reflected they were on budget or general progress. The SWG agreed that if they were reflecting progress, that moving the column to the left, and near the project title, would improve understanding. Theo suggested that Column names could include information that explains how they are mathematically related to each other, such as adding letters and formulas.

**Item 3b. FY 2020 Project Request Form and Process**

GoTriangle will present to the MPO's Technical Committee on 12/19 and Board on 1/9/9. Presentations to the County Boards is still TBD. Praveen said that the new template was being worked on and could forward it to the SWG on December 7. The MPO/SWG Admin would help populate the form with projects from the adopted Transit Plans and forward to the group.

**Adjourned at 11:37 AM**

**Durham Orange Joint Staff Working Group  
December 17, 2018 Meeting Minutes**

**Non-Voting Members:**

Jennifer Keep  
John Tallmadge  
John Hodges-Copple  
Brenda Taylor  
Kevin Lewis  
Tina Moon  
Antony Wambui  
Praveen Sridharan  
Zach Hallock  
Harmon Crutchfield  
Rick Shreve  
Talesh Holloway

Tasks	Responsible											FY 2020							
		Jun	Jul	Aug	Sep	Oct	Nov	Dec	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct
<b>FY2020 Workplan</b>																			
Project Requests issued, using County Transit Plan Model	GoTriangle																		
All Carryforward balances sent to SWG Admin + SWG Membe	GoTriangle				1-Sep					7-Nov									
Project Request Updates	SWG																		
Draft Workplan -	SWG																		
Revised Draft Workplan sent to SWG (with Carryforward bal	SWG Admin																		
SWG (Review of Draft Workplan + Other Items)	SWG														TBD				
Draft Workplan -Finalized															TBD				
Public Comment - 21 Days		6/7																	
Board Presentations		6/4 and 6/5																	
May SWG (Approval of Draft Workplan + Quarterly Reporting																			
Adoption-GoTriangle Budget		6/27																	26-Jun
<b>Meetings and Boards</b>																			
SWG -		6/13	7/18*	8/8	9/12	10/10	11/14	12/12	12/12										
Typically 2nd Wednesday, 1pm- Durham City Hall																			
MPO (Tech)																			
MPO (Board)		6/13																	
Durham County Commissioners-Work Plan* & Quarterly		6/4																	
Orange County Commissioners-Work Plan* & Quarterly		N/A																	
*County Boards only see plans, do not adopt																			
GoTriangle		6/27																	
<b>Invoicing and Reporting</b>																			
Q1 invoices due at GoTriangle								31-Oct											
Q1 reporting									30-Nov										
Q1 Payments to Transit Partners										15-Dec	15-Dec								
Q2 invoices due at GoTriangle												31-Jan							
Q2 reporting													28-Feb						
Q2 Payments to Transit Partners														15-Mar					
Q3 invoices due															30-Apr				
Q3 reporting due at GoTriangle																31-May			
Q3 Payments to Transit Partners																	15-Jun		
Q4 invoices due at GoTriangle			31-Jul																
Q4 reporting				30-Aug															
Q3 Payments to Transit Partners					15-Sep														



<b>Project ID#</b>		<b>Durham Transit Plan- Project Request Form</b>				<b>FY START DATE</b>		7/1/2019
20MPO_AD1						<b>Transit Service</b>		<b>FY 2020</b>
<b>Project Business Case</b>								
<b>Project Name</b>		<b>Requesting Agency</b>		<b>Project Contact</b>		<b>TTD Estimated Operating Cost</b>		
SWG Admin		DCHC MPO		Meg Scully		Current Year	\$ 42,371	
<b>Estimated Start Date</b>		<b>Estimated Completion</b>		<b>Notes</b>		<b>TTD Estimated Capital Cost</b>		
July 1, 2019		ongoing		.25 FTE		Current Year	\$ -	
<b>Project Description</b>								
SWG Admin provides technical and administrative support for SWG.								
<b>Project Profile</b>								
<b>Project Area</b>	Durham/Orange Counties	<b>Direct or Indirect Beneficiaries</b>	Tax-payers, Transit Plan stakeholders	<b>What are the key benefits (from Transit Plan)</b>	Administrative Support	Plan Section 4.6		
<b>Project Monitoring Details</b>								
<b>Operating Projects</b>								
a) Target Start Date		Ongoing						
b) Span								
c) Frequency								
d) Assets Used								
e) Geographic Termini								
f) Major Market Destinations Served								
<b>Finance Estimates</b>								
<b>Revenue</b>								
<b>Tax Revenue</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>FY24</b>	<b>FY25</b>	<b>Total</b>	
Durham County Tax Revenue	\$ 42,371	-	-	-	-	-	42,371	
<b>Other Revenue</b>								
Federal	\$ -						-	
State							-	
Other - Orange County Tax Revenue	\$ 42,371						42,371	
<b>Subtotal Other</b>	\$ 42,371	-	-	-	-	-	42,371	
<b>TOTAL REVENUE</b>	\$ 84,742.00	-	-	-	-	-	84,742	
<b>Transit Operations: Estimated appropriations to support expenses.</b>								
<b>Cost Break Down</b>								
<b>OPERATING COSTS</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>FY24</b>	<b>FY25</b>	<b>Total</b>	
Growth Factors		0	0	0	0	0		
Salary & Fringes	\$ 42,371		-	-	-	-	42,371	
Contracts	0		-	-	-	-	\$ -	
<b>Bus Operations:</b>								
Estimated Hours			-	-	-	-		
Cost per Hour	0		-	-	-	-		
Estimated Operating Cost	0	-	-	-	-	-	\$ -	
Bus Leases			-	-	-	-		
Other -Bus (Describe)			-	-	-	-		
Subtotal: Bus Operations	0	-	-	-	-	-	\$ -	
Other (Describe)			-	-	-	-	\$ -	
<b>TOTAL OPERATING COSTS</b>	\$ 42,371.00	-	-	-	-	-	42,371	
<b>Please state any assumption(s) used to calculate the capital and operating dollars and revenues shown above.</b>								
SWG Admin provides technical and administrative support for SWG, and is funded at 50% between Orange and Durham Counties. The SWG position receives other funding from the DCHC MPO to support MPO work								

DRAFT





**FY20 Durham MPO TS-AD1  
FY 2019 Workplan**

Project Code	County	Exp. Type	Project Sponsor	Work Plan Item	County Transit Work Plan Authorized Appropriation	Notes
19GOT_AD1	Durham	TS - Admin	GoTriangle	1 FTE for Tax District Admin Asst. - Durham	15,000.00	
19MPO_AD1	Durham	TS - Admin	DCHC MPO	SWG Administrator - Durham	26,850.00	
19GOT_OO2	Durham	TS - Admin/Surveys	GoTriangle	Transit Customer Surveys	37,500.00	
19GOT_TS1	Durham	TS	GoTriangle	Sunday Span	39,528.00	
19GOT_TS3	Durham	TS	GoTriangle	AdditionalHolidays	9,175.85	
18GOT_TS1	Durham	TS	GoTriangle	Route700 Off Peak	363,560.00	
18GOT_TS2	Durham	TS	GoTriangle	Route800 Off Peak	342,454.00	
18GOT_TS4	Durham	TS	GoTriangle	Route800 Additional Peak	150,060.00	
18GOT_TS5	Durham	TS	GoTriangle	RouteODX New Express Service	165,188.00	
18GOT_TS3	Durham	TS	GoTriangle	Route400 Off Peak	373,869.00	
18GOT_TS7	Durham	TS	GoTriangle	RouteDRX Additional Peak	64,660.00	
19GOT_TS2	Durham	TS	GoTriangle	DRX Frequency	152,317.00	
19GOT_TS8	Durham	TS	GoTriangle	GoTriangle paratransit operations	33,779.20	
18DCI_TS1	Durham	TS	GoDurham	Route 5 Frequent Service Corridor	549,378.38	
18DCI_TS2	Durham	TS	GoDurham	Route 10 Frequent Service Corridor	375,340.88	
18DCI_TS3	Durham	TS	GoDurham	Route 3 Tripper for Crowding Relief	63,648.00	
18DCI_TS4	Durham	TS	GoDurham	Route 12 & 14 Frequency Improvements	260,807.63	
18DCI_TS5	Durham	TS	GoDurham	Route 15 Span Improvements	316,333.88	
18DCI_TS6	Durham	TS	GoDurham	Route 20 New Commuter Service	291,802.88	
18DCI_TS7	Durham	TS	GoDurham	System Wide Later Sunday Service	166,247.25	
18DCI_TS8	Durham	TS	GoDurham	System Wide New Year's Eve Service	7,293.00	
18DCI_TS9	Durham	TS	GoDurham	IncreasedCostExistingService	859,182.00	
19DCO_TS1	Durham	TS	DurhamCountyACCESS	Service Operations	187,000.00	
19DCO_OO1	Durham	TS	DurhamCountyACCESS	ParatransitAlternatives	20,000.00	
18DCI_CD1	Durham	Capital	GoDurham	Holloway St Transit Emphasis Corridor	-	
18DCI_CD2	Durham	Capital	GoDurham	Fayetteville St Transit Emphasis Corridor	117,500.00	
19DCI_CD1XX	Durham	Capital	GoDurham	Future Transit Emphasis Corridor - Chapel Hill TEC	86,450.00	
18DCI_CD4	Durham	Capital	GoDurham	GoDurham Bus Stop Improvements	783,569.50	
18DCI_CD5	Durham	Capital	GoDurham	Village Transit Center	-	
18GOT_CD2	Durham	Capital	GoTriangle	Southpoint Transit Center	-	
18GOT_CD3	Durham	Capital	GoTriangle	Woodcroft Park and Ride	-	
18GOT_CD4	Durham	Capital	GoTriangle	Patterson Place Improvements	183,000.00	
18GOT_CD5	Durham	Capital	GoTriangle	Patterson Place Park and Ride	-	
18GOT_CD6	Durham	Capital	GoTriangle	Northern Durham Park and Ride	-	
18GOT_CD7	Durham	Capital	GoTriangle	Bus Stop Improvements (Durham County)	257,000.00	
19GOT_CO2	Durham	COMMUTER RAIL TRANSIT	GoTriangle	Commuter Rail RTC Modeling	810,000.00	
19GOT_CD1	Durham	Capital	GoTriangle	RTC Facility Feasibility Study	125,000.00	
19GOT_CO1	Durham	CAPITAL PLANNING - Spec	GoTriangle	ERP System - Transit Plan	50,000.00	funded with TS Carryover
XX	Durham	VP	GoDurham	GoDurham Vehicle Purchases	-	
19DCO_VP1	Durham	VP	DurhamCountyACCESS	Durham County ACCESS Vehicle Purchases	191,333.00	
XX	Durham	VP	GoTriangle	GoTriangle Vehicle Purchases	-	
19GOT_AD1	Orange	TS-Admin	GoTriangle	1 FTE for Tax District Admin Asst. - Orange	15,000.00	
19MPO_AD1	Orange	TS-Admin	DCHC MPO	SWG Administrator - Orange	26,850.00	
18GOT_TS2	Orange	TS	GoTriangle	Route 800 Off Peak	342,454.00	
18GOT_TS4	Orange	TS	GoTriangle	Route 800 Additional Peak Trips	150,060.00	
18GOT_TS5	Orange	TS	GoTriangle	Route ODX New Express Service	165,188.00	
18GOT_TS3	Orange	TS	GoTriangle	Route400 Off Peak	373,869.00	
18GOT_TS6	Orange	TS	GoTriangle	Route CRX Additional Peak Trips	58,255.00	
19GOT_TS1	Orange	TS	GoTriangle	Sunday Span FY19	26,352.00	
19GOT_TS3	Orange	TS	GoTriangle	Additional Holidays FY19	6,590.21	
19GOT_TS8	Orange	TS	GoTriangle	GoTriangle paratransit operations	19,000.80	
19CHT_TS1	Orange	TS	ChapelHillTransit	ServiceExpansionFY19	339,000.00	
19CHT_TS2	Orange	TS	ChapelHillTransit	IncreasedCostExistingService	778,065.85	
19CHT_TS3	Orange	TS	ChapelHillTransit	ExistingServiceExpansion	976,772.00	
19OPT_TS1	Orange	TS	OrangeCountyPublicTransit	Transit Services	423,980.00	
18GOT_CD8	Orange	Capital	GoTriangle	Hillsborough Park and Ride	250,840.00	
18GOT_CD9	Orange	Capital	GoTriangle	Hillsborough Transfer Center	-	
18GOT_CD10	Orange	Capital	GoTriangle	Bus Stop Improvement in Carrboro	17,000.00	
18GOT_CD11	Orange	Capital	GoTriangle	Mebane Bus Stop Improvement	-	
18GOT_CD12	Orange	Capital	GoTriangle	Bus Stop Improvements (Orange County)	310,000.00	
19GOT_CD1	Orange	Capital	GoTriangle	RTC Facility Feasibility Study	62,500.00	
19GOT_CO1	Orange	CAPITAL PLANNING - Spec	GoTriangle	ERP System - Transit Plan	50,000.00	
19OPT_AD1	Orange	CAPITAL PLANNING - Spec	OrangeCountyPublicTransit	AVL	111,000.00	funded with TS Carryover
XX	Orange	Capital	OrangeCountyPublicTransit	15 OPT Bus Stop Signs	-	
19OPT_CD1	Orange	Capital	OrangeCountyPublicTransit	Bus stop improvement (5 OPT stops) short term	124,972.00	
XX	Orange	Capital	OrangeCountyPublicTransit	Bus stop improvement (10 OPT stops) short term	-	
XX	Orange	Capital	OrangeCountyPublicTransit	Bus Stop Access Improvement - Patriot's Point to Bus Stop	-	
XX	Orange	Capital	OrangeCountyPublicTransit	Hillsborough Train Station Bus Stop Improvements	-	
XX	Orange	Capital	OrangeCountyPublicTransit	OPT Intersection Improvement	-	
18TOC_CO1	Orange	Capital	TownOfCarrboro	Bus stop improvements	31,889.00	
18TOC_CO2	Orange	Capital	TownOfCarrboro	Estes Drive Transit Access/Corridor Study	106,296.00	
18TOC_CD3	Orange	Capital	TownOfCarrboro	Estes Drive Bike-Ped Improvements	37,203.00	
18TOC_CD4	Orange	Capital	TownOfCarrboro	Morgan Creek Greenway	199,837.00	
18TOC_CD4	Orange	Capital	TownOfCarrboro	South Greensboro St. Sidewalk	552,340.00	
XX	Orange	Capital	TownOfCarrboro	West Main Street Sidewalk	-	
XX	Orange	Capital	TownOfCarrboro	HAWK Signal*	-	
XX	Orange	Capital	ChapelHillTransit / UNC	CHT Lighting in bus shelters	-	
XX	Orange	Capital	ChapelHillTransit / UNC	CHT CHT System-wide bus stop amenities guide manual	-	
19CHT_CD2	Orange	Capital	ChapelHillTransit / UNC	CHT CHT ADA Bus Stop Upgrades	140,000.00	
XX	Orange	Capital	ChapelHillTransit / UNC	CHT Bus Stop Sign Design and Replacement	-	
19CHT_CD3	Orange	Capital	ChapelHillTransit / UNC	UNC Manning Drive Bus Station	30,000.00	
XX	Orange	Capital	TownofHillsborough	Hillsborough Train Station	116,000.00	
19CHT_CD1	Orange	Capital	ChapelHillTransit / UNC	CHT North South BRT	2,000,000.00	
XX	Orange	VP	GoTriangle	GoTriangle Vehicle Purchases	-	
19CHT_VP1	Orange	VP	ChapelHillTransit	CHT Vehicle Purchases	1,500,105.00	
19OPT_VP1	Orange	VP	OrangeCountyPublicTransit	OPT Vehicle Purchases	35,731.00	

**FY20 Durham MPO TS-AD1  
FY 2020 Workplan**

Exp. Type	County	Project Sponsor	Project	2020 (YOE)
TS	Durham	GoDurham	Transit Service Expansion	2,453,000
TS	Durham	GoTriangle	Transit Service Expansion-Durham County Service	1,373,946
TS	Durham	DCO	Durham County Access Service	199,000
TS-ICES	Durham	GoDurham	Service ICES	859,182
TS-Admin	Durham	DCHC MPO	SWG Admin	42,371
TS-O&M	Durham	GoDurham	Bus Stop Improvements- 2	20,733
TS-O&M	Durham	GoDurham	Holloway St Transit Emphasis Corridor -2	1,695
TS-O&M	Durham	GoDurham	Fayetteville St Transit Emphasis Corridor	0
TS-O&M	Durham	GoDurham	Future Transit Emphasis Corridor - CH Road	0
TS-O&M	Durham	GoDurham	Village Transit Center	0
TS-O&M	Durham	GoTriangle	Southpoint Transit Center	0
TS-O&M	Durham	GoTriangle	Woodcroft Park-and-Ride	0
TS-O&M	Durham	GoTriangle	Patterson Place Improvements -2	282
TS-O&M	Durham	GoTriangle	Northern Durham Park-and-Ride	0
TS-O&M	Durham	GoTriangle	Bus Stop Improvements (Durham County) -2	4,237
Capital	Durham	GoDurham	GoDurham Holloway St Transit Emphasis Corridor	0
Capital	Durham	GoDurham	GoDurham Fayetteville St Transit Emphasis Corridor	169,483
Capital	Durham	GoDurham	GoDurham Future Transit Emphasis Corridor - CH Road	338,966
Capital	Durham	GoDurham	GoDurham GoDurham Bus Stop Improvements	2,125,881
Capital	Durham	GoDurham	GoDurham Village Transit Center	144,625
Capital	Durham	GoTriangle	GoTriangle Southpoint Transit Center	0
Capital	Durham	GoTriangle	GoTriangle Woodcroft Park-and-Ride	0
Capital	Durham	GoTriangle	GoTriangle Patterson Place Improvements	0
Capital	Durham	GoTriangle	GoTriangle Patterson Place Park and Ride	20,338
Capital	Durham	GoTriangle	GoTriangle Northern Durham Park-and-Ride	0
Capital	Durham	GoTriangle	GoTriangle GoTriangle Bus Stop Improvements (Durham County)	202,250
Capital	Durham	GoTriangle	CRT	0
TS	Orange	CHT	Transit Service Expansion	2,133,000
TS	Orange	GoTriangle	GoTriangle-Orange Expansion Service	799,891
TS	Orange	OPT	Transit Service Expansion	400,000
TS-ICES	Orange	CHT	CHT - Transit ICES	727,939
TS-ICES	Orange	OPT	OPT - Transit ICES	136,511
TS-Admin	Orange	DCHC MPO	SWG Admin	42,371
TS-O&M	Orange	GoTriangle	Hillsborough Park-and-Ride	0
TS-O&M	Orange	GoTriangle	Hillsborough Transfer Center	0
TS-O&M	Orange	GoTriangle	Bus Stop Improvement in Carrboro -2	565
TS-O&M	Orange	GoTriangle	Mebane Bus Stop Improvement -2	3,277
TS-O&M	Orange	GoTriangle	Bus Stop Improvements -2	3,955
TS-O&M	Orange	OPT	Bus stop improvement (5 OPT stops) short term	0
TS-O&M	Orange	OPT	Bus stop improvement (10 OPT stops) short term	0
TS-O&M	Orange	OPT	Hillsborough Train Station Bus Stop Improvements	0
TS-O&M	Orange	CH	UNC Manning Drive Bus Station -2	847
VP	Orange	CHT	Vehicle Purchases	950,260
Capital	Orange	Town of Hillsborough	Town of Hillsborough - Hillsborough Train Station	285,000
Capital	Orange	CHT	CHT-NSBRT	1,531,250
Capital	Orange	GoTriangle	GoTriangle Hillsborough Park-and-Ride	462,824
Capital	Orange	GoTriangle	GoTriangle Hillsborough Transfer Center	112,989
Capital	Orange	GoTriangle	GoTriangle GoTriangle Bus Stop Improvement in Carrboro	0
Capital	Orange	GoTriangle	GoTriangle Mebane Bus Stop Improvement	0
Capital	Orange	GoTriangle	GoTriangle GoTriangle Bus Stop Improvements	0
Capital	Orange	OPT	OPT 15 OPT Bus Stop Signs	0
Capital	Orange	OPT	OPT Bus stop improvement (5 OPT stops) short term	56,494
Capital	Orange	OPT	OPT Bus stop improvement (10 OPT stops) short term	0
Capital	Orange	OPT	OPT Bus Stop Access Improvement - Patriot's Point to Bus Stop	0
Capital	Orange	OPT	OPT Hillsborough Train Station Bus Stop Improvements	33,897
Capital	Orange	OPT	OPT 1 OPT Intersection Improvement	0
Capital	Orange	Carrboro	Carrboro Bus stop improvements	0
Capital	Orange	GoTriangle	Carrboro Estes Drive Bike-Ped Improvements	10,169
Capital	Orange	GoTriangle	Carrboro Estes Drive Transit Access/Corridor Study	0
Capital	Orange	GoTriangle	Carrboro Morgan Creek Greenway	0
Capital	Orange	OrangeCountyPublicTrans	Carrboro South Greensboro St. Sidewalk	0
Capital	Orange	OrangeCountyPublicTrans	Carrboro West Main Street Sidewalk	0
Capital	Orange	OrangeCountyPublicTrans	Carrboro HAWK Signal	0
Capital	Orange	OrangeCountyPublicTrans	CHT Lighting in bus shelters	0
Capital	Orange	OrangeCountyPublicTrans	CHT CHT System-wide bus stop amenities guide manual	0
Capital	Orange	OrangeCountyPublicTrans	CHT CHT ADA Bus Stop Upgrades	0
Capital	Orange	OrangeCountyPublicTrans	CHT Bus Stop Sign Design and Replacement	84,741
Capital	Orange	TownOfCarrboro	UNC Manning Drive Bus Station -1	0

**GOTRIANGLE  
FISCAL YEAR 2019  
TRIANGLE TAX DISTRICT - DURHAM/ORANGE OPERATING FUND  
BUDGET ORDINANCE AMENDMENT**

**BE IT ORDAINED** by the GoTriangle Board of Trustees:

**Section 1.** It is estimated that the following revenues will be available in the **Triangle Tax District - Durham/Orange Operating Fund** for the fiscal year beginning July 1, 2018, and ending June 30, 2019:

	<b>Original</b>	<b>Revised</b>
Article 43 ½ Cent Sales Tax	\$38,064,437	\$38,064,437
Vehicle Rental Tax	1,942,705	1,942,705
\$7 Vehicle Registration Tax	2,552,635	2,552,635
\$3 Vehicle Registration Tax Transfer from Durham/Orange Special Tax District	1,093,970	1,093,970
Grants/Others	445,410	445,410
Prior Year Appropriation Reallocated in Current Year	11,021,882	11,070,446
Reserve Balance Appropriation	44,859,285	44,859,285
<b>Total</b>	<b>\$99,980,324</b>	<b>\$100,028,888</b>

**Section 2.** The following amounts are hereby appropriated in the **Triangle Tax District - Durham/Orange Operating Fund** for the fiscal year beginning July 1, 2018, and ending June 30, 2019:

Durham Transit Services	\$4,870,975	\$4,909,659
Orange Transit Services	3,701,438	3,711,318
Transfer Other Capital to Triangle Tax District - Durham/Orange Capital Fund	84,646,187	84,646,187
Transfer Prior Year Capital Appropriation Reallocated in Current Year to Triangle Tax District - Durham/Orange Capital Fund	6,761,724	6,761,724
<b>Total</b>	<b>\$99,980,324</b>	<b>\$100,028,888</b>

**Section 3.** Copies of this Budget Ordinance shall be furnished to Clerk of the Board of Trustees and to the Budget Officer of this Authority to be kept on file for their direction in the disbursement of funds.

**ADOPTED THIS 23rd DAY OF JANUARY 2019.**

\_\_\_\_\_  
Ellen Reckhow, Board of Trustees Chair

**ATTEST:**

\_\_\_\_\_  
Michelle C. Dawson, Clerk to the Board

## MEMORANDUM

**TO:** Operations and Finance Committee  
**FROM:** Finance  
**DATE:** January 10, 2019  
**SUBJECT:** **Amend fiscal year 2019 budget to include DCHC MPO – Durham County fiscal year 2018 carryover**

### Strategic Objective or Initiative Supported

This item supports initiative 1.2, "Pursue service improvements and expansion opportunities."

### Action Requested

The Operations and Finance Committee is requested to recommend approval of the fiscal year 18 budget amendment to the GoTriangle Board of Trustees at the January 23, 2019 meeting.

The above action will be presented for approval to the Durham County Staff Working Group on January 16, 2019.

### Background and Purpose

DCHC MPO submitted their fiscal year 2018 Q4 invoice for Durham County staff working group administrator (SWG Admin) expenses in early fiscal year 2019. The reimbursement request invoice was paid in fiscal year 2019 instead of in fiscal year 2018. Thus, \$9,879.53 of DCHC MPO's fiscal year 2018 carryover balance totaling \$13,277.89 for Durham County SWG Admin needs to be carried forward to fiscal year 2019 budget to cover this reimbursement.

### Financial Impact

The proposed Budget Ordinance Amendment provides access to fiscal year 2018 carryover funds needed to reimburse DCHC MPO for Durham County fiscal year 2018 SWG Admin expenses paid in fiscal year 2019.

- DCHC MPO Durham County – Increase budget by \$9,879.53 using fiscal year 2018 carryover to cover the \$9,879.53 fiscal year 2018 operating expenses paid in fiscal year 2019.

### Attachments

- Budget Ordinance Amendment XXXXX

### Staff Contact(s)

- Jennifer Keep, 919-485-7418, [jkeep@gotriangle.org](mailto:jkeep@gotriangle.org)
- Sandra Freeman, 919-485-7475, [sfreeman@gotriangle.org](mailto:sfreeman@gotriangle.org)

## MEMORANDUM

**TO:** Operations and Finance Committee  
**FROM:** Finance  
**DATE:** January 10, 2019  
**SUBJECT:** Amend fiscal year 2019 Budget to include DCHC MPO – Orange County fiscal year 2018 carryover

### Strategic Objective or Initiative Supported

This item supports initiative 1.2, "Pursue service improvements and expansion opportunities."

### Action Requested

The Operations and Finance Committee is requested to recommend approval of the fiscal year 2019 budget amendment to the GoTriangle Board of Trustees at the January 23, 2019 meeting.

The above action will be presented for approval to the Orange County Staff Working Group on January 16, 2019.

### Background and Purpose

DCHC MPO submitted their fiscal year 2018 Q4 invoice for Orange County staff working group administrator (SWG Admin) expenses in early fiscal year 2019. The reimbursement request invoice was paid in fiscal year 2019 instead of in fiscal year 2018. Thus, \$9,879.53 of DCHC MPO's fiscal year 2018 carryover balance totaling \$13,277.89 for Orange County SWG Admin needs to be carried forward to fiscal year 2019 budget to cover this reimbursement.

### Financial Impact

The proposed Budget Ordinance Amendment provides access to fiscal year 2018 carryover funds needed to reimburse DCHC MPO for Orange County fiscal year 2018 SWG Admin expenses paid in fiscal year 2019.

- DCHC MPO Orange County – Increase budget by \$9,879.53 using fiscal year 2018 carryover to cover the \$9,879.53 fiscal year 2018 operating expenses paid in fiscal year 2019.

### Attachments

- Budget Ordinance Amendment XXXXX

### Staff Contact(s)

- Jennifer Keep, 919-485-7418, [jkeep@gotriangle.org](mailto:jkeep@gotriangle.org)
- Sandra Freeman, 919-485-7475, [sfreeman@gotriangle.org](mailto:sfreeman@gotriangle.org)

## MEMORANDUM

**TO:** Operations and Finance Committee  
**FROM:** Finance  
**DATE:** January 10, 2019  
**SUBJECT:** Amend fiscal year 2019 budget to include City of Durham fiscal year 2018 carryover

### Strategic Objective or Initiative Supported

This item supports initiative 1.2, "Pursue service improvements and expansion opportunities."

### Action Requested

The Operations and Finance Committee is requested to recommend approval of the fiscal year 2018 budget amendment to the GoTriangle Board of Trustees at the January 23, 2019 meeting.

The above action will be presented for approval to the Durham County Staff Working Group on January 16, 2019.

### Background and Purpose

The City of Durham estimated their fiscal year 2018 Q4 invoice for transit services \$28,804.91 less than the actual cost. In order to reimburse the City of Durham for this additional expense, the fiscal year 2019 budget needs to be increased by \$28,804.91. Budget can be increased using the City of Durham's fiscal year 2018 carryover balance totaling \$944,898.

### Financial Impact

The proposed Budget Ordinance Amendment provides access to fiscal year carryover funds needed to reimburse the City of Durham for fiscal year 2018 transit services expenses paid in fiscal year 2019.

- The City of Durham – Increase budget by \$28,804.91 using fiscal year 2018 carryover funds to cover the \$28,804.91 fiscal year 2018 operating expenses paid in fiscal year 2019.

### Attachments

- Budget Ordinance Amendment XXXXX

### Staff Contact(s)

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