

**Durham Orange Joint Staff Working Group  
January 16, 2019 Meeting Minutes**

**Roll Call:**

**GoTriangle:** Patrick McDonough

**DCHC MPO:** Aaron Cain, Meg Scully (Alternate)

**Orange County:** Theo Letman

**Durham County:** Linda Thomas-Wallace, Evan Tenenbaum (Alternate)

**SWG Admin:** Mo Devlin, recorded minutes

**Non-Voting Members** listed on last page.

**Item 2 Approval of December Minutes**

Action - Patrick moved, Theo seconded, unanimous.

**Item 3a. FY 2019 and 2020 Calendar**

Mo presented calendar, reviewed dates with a preview of the project sheet.

**Item 3b. FY 2020 Project Request Sheet**

Mo presented the Project Request Sheet and discussed some of the changes in the sheet versus last year. Mo explained that Project Requests will be based on the adopted 2017 Transit Plans and the Schedule A. This helps Project Sponsors know what is available and manage expectations about funding. Most fields are pre-populated.

**Item 3c. FY 2019 Amendments to GoTriangle Budget**

Jennifer of GoTriangle brought a memo for a total of three amendments to the Durham and Orange (Triangle Tax District) Operating Fund. Amendments are approved by the Staff Working Group and then presented to the GoTriangle Board as Budget Ordinance Amendments. The amounts increase the budget for City of Durham by \$28,841 and for the DCHC MPO by \$9,879.53 in Durham County and \$9,879.53 in Orange County. This budget amendment increase is covered by FY 2018 carryover funds. Linda asked that when an item requires, that the information be provided to the Staff Working Group members prior to the meeting.

Theo motioned to approve the budget amendment, Patrick seconded, Linda Thomas Wallace abstained, and the amendment was approved unanimously.

**4. New Business**

Patrick discussed developments in the DOLRT funding schedule related to State funding requirement. Review that all funding sources needed to be identified by April 30, 2019.

GoTriangle needs to amend the Transit Plan for Light Rail revenues, and they need to be adopted by the two counties and the MPO. Drew Cummings of Durham and Travis Myren of Orange are arranging Board dates, and GoTriangle expects the vote by the MPO Board to be in February (Feb. 21 date).

Aaron asked if it is a change in the plan or a change in the interlocal agreement and Patrick said that it probably is just the plan but they are just being thorough. Aaron said the MPO Public Comment Period Policy is 21 days and Patrick said GoTriangle is trying to understand what the Project Costs are. Tina asked that as GoTriangle gets closer to having answers, that they make a blurb for SWG. Patrick said they had assured Durham and Mayor Schewel there would be a public meeting. Meg noted that the timeline is very short and Harmon asked what the contingency plan looked like considering the Federal Shutdown. Patrick said that the project was unchanged, just the funding.

**Adjourned at 11:55 AM**

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**Non-Voting Members:**

Jennifer Keep  
Brenda Taylor  
Julian Ali  
Tina Moon  
Zach Hallock  
Harmon Crutchfield  
TeLeishia  
Zach Anderson  
Jon Dodson  
Erik Landfried  
Sharita Seibels  
Tom Altieri  
Mindy Taylor  
Ellen Beckmann