

March 14, 2018
Durham Orange Joint Staff Working Group

Approval of Meeting Minutes

January – Joint

February - Separate Aaron Cain (AC), moved, Linda Thomas-Wallace (LTW), second

Durham - Aaron Cain (AC), moved, Linda Thomas-Wallace (LTW), second

Orange - Aaron Cain, moved, Theo Letman (TL), second

Proposed Staff Working Group 2018 Calendar/ Quarterly Reporting

For Q3 reporting to be reviewed by SWG, GoTriangle needs to produce reports on 5.11.18

Jennifer Keep – agrees

John Tallmadge, does the calendar give enough time?

Craig Benedict – what is the reporting?

Jennifer Keep – Budget to Actual, FY17 and FY18

Craig Benedict – Can you incorporate financial model into reporting?

1. Southpoint – FY18 Funding for Feasibility Study
 - a. John Tallmadge explained need, LTW “sensitivity for racial issues” and GoDurham.
 - b. Motion by Linda TW to recommend, second Aaron Cain
Craig Benedict comment – if there is a change, make an “item”
2. FY19 New Project Requests and voting on Draft Work Plans– SWG Admin
 - a. Orange Draft Work Plan –
Transit Service – GoTriangle is revising projects, applying PY Carryover
ERP – changing to \$25K/year, 4 years
 - b. Durham Draft Work Plan

Orange County SWG – Feb 14, 2018 minutes

Roll Call:

Meg Scully, MPO, Craig Benedict, Orange County, John Tallmadge, GoTriangle

Action Item:

Amendment to GoTriangle's FY18 Budget for Chapel Hill Transit Services - \$1,512,362 to \$1,565,000 to correct for an inadvertent omission of the HS route.

Motion: Craig Benedict, Orange County Planning, Second: Aaron Cain, DCHC MPO

Vote: Passed unanimously

Attachment : GoTriangle FY18 Budget Amendment

Minutes

General – participants requested more time to understand project requests and make a workplan. Need another meeting, with time for all SWG members (voting and non) given time to review requests.

CH Transit - Transit Request

Amount is about 11,600 hrs new service

Follow up – clarify in Work Plan how many hours are being requested

Farebox revenue conversation

Participants discussed how to incorporate assumed farebox revenues in development of annual workplan

Follow up – EL to true up farebox and resubmit requests.

OP Transit

Participants discussed whether recent OPT vehicle purchases have been invoiced, reimbursed, and reported, and whether additional vehicle purchases are forthcoming.

Follow up – GoTriangle to clarify bus purchases, dates, forward to SWG admin.

Hillsborough Train Station –

Participants discussed status of the Hillsborough Train Station project.

Follow up – SWG Admin to contact Margaret Hauth about status.

Bus Purchases –

EL – bus provides from 3-4,000 hours a year.

CB – OPT is closer to 2,000

Follow up - How many buses have been bought to date.

ERP -

Participants discussed Enterprise Resource Planning project at GoTriangle. Questions were raised about the appropriate share to be reimbursed from Durham and Orange transit tax revenues, and the functionality that will be used for reporting through the SWG

CB – Recommends ad-hoc committee, volunteers, with MD, Evan Tennenbaum was suggested for Durham.

Follow up – Sandra Freeman discussed inclusion as an DOLRT expense

Roll Call:

Aaron Cain, MPO, Linda Thomas-Wallace, Durham County, John Tallmadge, GoTriangle

Action Item:

Amendment to GoTriangle’s FY18 Budget, increasing the amount for Durham County ACCESS transit operations by \$127,440 and changing cost category of \$120,000 from vehicle purchase to transit operations.

The parties agreed that the amount requested was consistent with the amounts available in the 2017 adopted Transit Plan See attached memo from GoTriangle.

Motion: Aaron Cain, DCHC MPO, Second: Linda Thomas-Wallace, Durham Access

Vote: Passed unanimously

Attachment: GoTriangle FY18 Budget Amendment

Action Item:

Amendment to GoTriangle’s FY18 Budget, increasing the amount for GoDurham vehicle purchases by \$496,299.29 to allow for full reimbursement of the 6 vehicles purchased by City of Durham.

The parties agreed that the amount is consistent with the amounts available in the 2017 adopted Transit Plan. See attached memo from GoTriangle.

Motion: Aaron Cain, DCHC MPO, Second: Linda Thomas-Wallace, Durham Access

Vote: Passed unanimously

Attachment: GoTriangle FY18 Budget Amendment

Overview of GoTriangle Budget Amendment:

GoTriangle Amend	Amount	Durham Portion of Tax District
1	127,440	Transit Services - Durham Access
2	496,299	Vehicle Purchases - GoDurham
Total	616,299	FY18 Increase

2018 SWG Calendar
 For Discussion at March SWG Meeting

Tasks	2017 (cont)			2018											
	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
FY19 Workplan															
Project Call															
Project Review															
Draft Workplan															
Public Comment															
Approval at Boards															
Adoption-GoTriangle Budget															
Meetings and Boards															
SWG				1/25	2/14 2/20	3/14	4/11	5/9 5/16	6/13						
MPO (Tech)															
MPO (Board)															
GoTriangle															
Durham County Commissioners -Work Planas Info Item*															
Durham County Commissioners -Quarterly Reporting															
Orange County Commissioners - Work Plan as Info Item*															
Orange County Commissioners - Quarterly															
<i>*County Boards only see plans, do not adapt</i>															
Invoicing and Reporting															
Q1 invoices due at GoTriangle	31-Oct														
Q1 reporting															
Q1 Payments to Transit Partners	30-Nov	15-Dec													
Q2 invoices due at GoTriangle															
Q2 reporting															
Q2 Payments to Transit Partners	31-Jan	28-Feb	15-Mar												
Q3 invoices due															
Q3 reporting due at GoTriangle															
Q3 Payments to Transit Partners															
Q4 invoices due at GoTriangle															
Q4 reporting															
Q3 Payments to Transit Partners															
FY19															
Q1 invoices due at GoTriangle															
Q1 reporting															
Q1 Payments to Transit Partners															

2018 SWG Calendar		
Agenda Item Due	Agenda Posted	Meeting (Joint)
5-Mar	9-Mar	14-Mar
2-Apr	6-Apr	11-Apr
30-Apr	4-May	9-May
4-Jun	8-Jun	13-Jun
2-Jul	6-Jul	11-Jul
30-Jul	3-Aug	8-Aug
3-Sep	7-Sep	12-Sep
1-Oct	5-Oct	10-Oct
5-Nov	9-Nov	14-Nov
3-Dec	7-Dec	12-Dec

New Item:
 Payment to Transit Partners

GoTriangle Cycle per Sfreeman: All Q reporting is done by 3rd week after Quarter + 30 day period

Durham Transit Plan Goals			
Residents to Jobs	Residents to School	Expand Bus Capacity	Better Regional Connections, including RDU

Project Requests not in Transit Plans - Durham County *

1. **Durham Access** The County requesting funds to try alternatives to Paratransit Trips **\$20,000**
[Project Request "NEW-D-DA POS Alts"](#)
This request is anticipated for FY20 as well

2. **GoTriangle** _GoTriangle is requesting funding for its ERP system.
 (Tax District pays 35% with Wake and GoTriangle, Orange pays 18.5% of Tax District)
 Durham Portion FY19 is estimated at **\$ 522,958**
 The ERP project is 3 years, for a total of \$5,500,000
 Orange and Durham share 35% of total* \$1,925,000
[Project Request "NEW-D-ERP"](#)
This is a 3 year total for Durham will be \$1,568,875

3. **GoTriangle** Request for a Tax District Admin, a new position at GoTriangle **\$15,000**
 (50% cost share with Wake, Durham pays 25% of total time)
[Project Request "NEW-D-GoT Admin"](#)
This would be an ongoing position.

4. **GoTriangle Access Facilities.** GoTriangle's Paratransit service needs additional, improved area.
 Lease/improvements split 35/Durham, 62/Wake, 3/GoTriangle **\$392,950**
[Project Request "NEW-D-Access"](#)
This is a 5 year project with a total request to Durham (Orange?) of \$783,209

5. **RTC Study** GoTriangle will lead a feasibility Study for a new RTC location **\$93,750**
 1 year of a 2-year, \$500,000 study for which Durham/37.5% and Wake/62.5%
[Project Request "NEW-D RTC Feas Study"](#)
This is a 2 year study, Total Cost will be \$187,500

* This does not include staff time for other positions at GoTriangle that are also funded by the Tax District, including Capital Projects, Communications, Legal, etc.

** FY19 Project Cost is estimated at \$1,833,333. Allocation between all sources is: 40% GoTriangle portion, 25% for the Wake County Tax District, 35% split between Durham and Orange, follows Federal Cost share

D-O Work Plan Draft
Durham Work Plan Summary

Durham Transit Plan	Expenditures in Cash Flow	Project Requests	Difference
FY19 Allocation (Cash Flow) before DOLRT	9,804,821	5,418,416	3,890,106
Summary by Program and Provider			
Transit Service - GoTriangle	1,229,007	1,404,536	(175,529)
Transit Service - GoDurham	2,883,832	2,046,905	836,927
Transit Service -Durham Access	181,697	181,697	-
County for Admin and Fac. O&M	140,003	24,500	115,503
Program - Transit and Admin (O&M)	4,434,539	3,657,638	776,901
Durham- Capital			
Vehicle Purchase - GoTriangle	1,473,264	-	1,473,264
Vehicle Purchase - GoDurham*	499,592	496,299	3,293
Vehicle Purchase - Durham County	191,333	191,333	-
Park and Rides/Bus Projects (TBD)	1,636,648		1,636,648
Park and Rides/Bus Projects (GoTriangle)	1,482,995	1,482,995	-
Park and Rides/Bus Projects (City of Durham)	86,450	86,450	-
Program - Capital (VP & Bus, Park&Ride,etc.)	5,370,282	2,257,077	3,113,205
D-O LRT Project (April 2017 FTA Submission)			
CRT Project	36,916,078	52,160,491	(15,244,413)
Durham Projects Not in Plan			
Durham Access to test Paratransit Alternatives	n/a	20,000	(20,000)
GoTriangle Admin Staff - 50% to D-O Fund, Durham Costs at 50% (.25 FTE)	n/a	15,000	(15,000)
GoTriangle ERP - 35% Project to D-O Fund, Durham Costs at Federal Cost Share (18.5%)	n/a	522,958	(522,958)
GoTriangle "Access" Facilities	n/a	522,958	(522,958)
RTC - Feasibility Study of New Transit Center Site	n/a	93,750	(93,750)
FFGRPD/MIS Continuation	n/a	681,417	(681,417)
RTC - Rail Traffic Control for CRT	n/a	166,667	(166,667)
Total Projects Not in Plan	0	2,022,750	(2,022,750)

D-O Work Plan Draft
Durham Work Plan- Requests

Project to Transit Plan				Project Requests and Workplan (DCHC Website)		
Program	CashFlow Line Item	ProjID+Description	FY19 Request	Project ID	FY19 Program Excel Book	Excel Sheet
Cap-New	NEW-D RTC Feas Study	19GOT_CD1-RTCStudy	93,750	19GOT_CD1	NEW-D RTC Feas Study	RTC Feas
Cap-New	NEW-D-Access Facilities	19GOT_OO1-GoTriangle ACCESS facilities	522,958	19GOT_OO1	NEW-D-Access Facilities	Access
Cap-New	NEW-D-ERP	19GOT_CO1-ERP	522,958	19GOT_CO1	NEW-D-ERP	ERP
Cap-New	NEW-D-Rail FFGRPD	18GOT_CD13 Commuter Rail FFGARPD	681,417	18GOT_CD13	NEW-D-Rail FFGRPD	FFGRPD
Cap-New	NEW-D-Rail RTC Study	19GOT_CO2-CommuterRailRTCModeling	166,667	19GOT_CO2	NEW-D-Rail RTC Study	Rail RTC
Transit Service -New	19GOT_AD1-Admin	19GOT_AD1-Admin	15,000	19GOT_AD1	NEW-D-GoT Admin	At GoTriangle
Transit Service -New	POS Alternatives	19DCI_POS ServiceAlternatives	20,000	19DCI_POS Ve	NEW-D-DA POS Alts	POS Alternatives
Transit Service	1-D-TS-GoT	19GOT_TS1-Sunday Span	15,921	19GOT_TS1	1-D-TS-GoT	All - Sunday
Transit Service	1-D-TS-GoT	19GOT_TS3-AdditionalHolidays	6,339	19GOT_TS3	1-D-TS-GoT	All - Holidays
Transit Service	1-D-TS-GoT	18GOT_TS1-Route700 Off-Peak	270,657	18GOT_TS1-Ro	1-D-TS-GoT	GoT #700
Transit Service	1-D-TS-GoT	18GOT_TS2-Route800 Off-Peak	251,900	18GOT_TS2-Ro	1-D-TS-GoT	GoT#800 OffPeak
Transit Service	1-D-TS-GoT	18GOT_TS4-Route800 Additional Peak	112,545	18GOT_TS4-Ro	1-D-TS-GoT	GoT#800 Add Peak
Transit Service	1-D-TS-GoT	18GOT_TS5-RouteODX New Express Service	124,806	18GOT_TS5-Ro	1-D-TS-GoT	GoT#ODX
Transit Service	1-D-TS-GoT	18GOT_TS3-Route400 Off-Peak	277,657	18GOT_TS3-Ro	1-D-TS-GoT	GoT#400
Transit Service	1-D-TS-GoT	19GOT_OO2D-Surveys (Durham Portion)	37,500	19GOT_OO2	1-D-TS-GoT	GoT Surveys
Transit Service	1-D-TS-GoT DRX Requests	18GOT_TS7-RouteDRX Additional Peak	72,102	18GOT_TS7-Ro	1-D-TS-GoT DRX Requests	DRX Add Peak
Transit Service	1-D-TS-GoT DRX Requests	19GOT_TS2-DRX Frequency	235,109	19GOT_TS2	1-D-TS-GoT DRX Requests	DRX Add Frequency
Transit Service	2-D-TS-GoD	18DCI_TS1_Route 5 Frequent Service	554,450	18DCI_TS1	2-D-TS-GoD	GoDurham #5
Transit Service	2-D-TS-GoD	18DCI_TS2_Route 10 - Frequent Service Corridor	378,806	18DCI_TS2	2-D-TS-GoD	GoDurham #10
Transit Service	2-D-TS-GoD	18DCI_TS3_Route 3 - Tripper for Crowding Relief	64,236	18DCI_TS3	2-D-TS-GoD	GoDurham #3
Transit Service	2-D-TS-GoD	18DCI_TS4_Route 12 & 14 - Frequency Improvements	263,215	18DCI_TS4	2-D-TS-GoD	GoDurham #12-14
Transit Service	2-D-TS-GoD	18DCI_TS5_Route 15 - Span Improvements	319,254	18DCI_TS5	2-D-TS-GoD	GoDurham #15
Transit Service	2-D-TS-GoD	18DCI_TS6_Route 20 - New Commuter Service	291,803	18DCI_TS6	2-D-TS-GoD	GoDurham #20
Transit Service	2-D-TS-GoD	18DCI_TS7_System Wide - Later Sunday Service	167,782	18DCI_TS7	2-D-TS-GoD	GoDurham - Sunday Later Service
Transit Service	2-D-TS-GoD	18DCI_TS8_System-Wide - New Year's Eve Service	7,360	18DCI_TS8	2-D-TS-GoD	GoDurham all NYE
Transit Service	3-D-TS-DA	19DCI_POS Service	181,697	19DCI_POS Se	3-D-TS-DA	POS
Transit Service	4-D-TS-MPO Admin	19MPO_AD1-SWG Admin V2.1	24,500	19MPO_AD1	4-D-TS-MPO Admin	SWG Admin
Cap-Vehicle Purchase	7-D-VP-DA	19DCI_POS Vehicles	191,333	19DCI_POS Ve	7-D-VP-DA	VP
Cap-P&R, Stops	11-D-PRBUS-GoT	18DCI_CD1-HollowayTEC	250,000	18DCI_CD1	11-D-PRBUS-GoT	Holloway TEC
Cap-P&R, Stops	11-D-PRBUS-GoT	18DCI_CD2-FayettevilleTEC	117,500	18DCI_CD2	11-D-PRBUS-GoT	Fayetteville TEC
Cap-P&R, Stops	11-D-PRBUS-GoT	18DCI_CD4-BusStopImprovements	633,495	18DCI_CD4	11-D-PRBUS-GoT	31 BusStops Durham
Cap-P&R, Stops	11-D-PRBUS-GoT	18GOT_CD2-SouthpointP&R	102,000	18GOT_CD2	11-D-PRBUS-GoT	Southpoint P&R
Cap-P&R, Stops	11-D-PRBUS-GoT	18GOT_CD3-WoodcroftP&R	-	18GOT_CD3	11-D-PRBUS-GoT	n/a
Cap-P&R, Stops	11-D-PRBUS-GoT	18GOT_CD4-PattersonPlaceImprovements	260,000	18GOT_CD4	11-D-PRBUS-GoT	FY19 Patterson Place
Cap-P&R, Stops	11-D-PRBUS-GoT	18GOT_CD5-PattersonPlaceP&R	18,000	18GOT_CD5	11-D-PRBUS-GoT	Patterson Place P&R
Cap-P&R, Stops	11-D-PRBUS-GoT	18GOT_CD6-NDurhamP&R	-	18GOT_CD6	11-D-PRBUS-GoT	n/a
Cap-P&R, Stops	11-D-PRBUS-GoT	18GOT_CD7-BusStopImprovements	102,000	18GOT_CD7	11-D-PRBUS-GoT	15 Stops-6Shelters,9 benches
Cap-P&R, Stops	11-D-PRBUS-GoT	18GOT_VP1-Rougemont Bus	-	18GOT_VP1-Ro	11-D-PRBUS-GoT	n/a
Cap-P&R, Stops	12-D-PRBUS-CoD	19DCI_CDI -Chapel Hill TEC	86,450	19DCI_CO1	12-D-PRBUS-CoD	CH TEC

Orange Transit Plan Goals				
Improving overall mobility and transportation options	Providing geographic equity	Supporting improved capital facilities	Encouraging transit-supportive land use	Providing positive impacts on air quality

Project Requests not in Transit Plans - Orange County

1 OPT is requesting for funding for an AVL Upgrade-Dispatch **\$111,000**

[OPT Request "NEW-O-OPT AVL"](#)

This is a one-time request

2 GoTriangle is requesting a Tax District Admin, a new position at GoTriangle **\$15,000**

(50% cost share with Wake, Orange pays 25% of total time)

[GoTriangle Request "NEW-O-GoT"](#)

This would be an ongoing position.

3 GoTriangle is requesting funding for its ERP system **\$ 118,708**

(Tax District pays 35% with Wake and GoTriangle, Orange pays 18.5% of Tax District)

Orange Portion FY19 is estimated at **\$118,708**

The ERP project is expected to be for 3 years, estimated at: **\$5,500,000**

Orange and Durham will pay 35% of total cost** **\$1,925,000**

[GoTriangle Request "NEW-O-ERP"](#)

This is a 3 year reoccurring request for a total \$356,125

* Amount does not include staff time for other positions at GoTriangle that are also funded by the Tax District, including Capital Projects, Communications, Legal, etc.

** FY19 portion of Project Cost is estimated at \$1,833,333. Allocation between all sources is: 40% GoTriangle portion, 25% for the Wake County Tax District, 35% split between Durham and Orange, follows Federal Cost Share.

Find the detail of the above projects and all projects submitted

On the [Project Requests and Workplan \(DCHC Website\)](#).

Calendar	Meeting Agendas and Minutes	Project Requests and Work Plan
D-O Joint SWG - March 14, 2018 Meeting	3.14.18 Meeting Agenda, Jan_FebMinutes (ZIP file)	
O SWG - February 14, 2018 Meeting	2.14.18 Orange SWG Meeting with Handouts (ZIP file)	1819 Projects (Fall 2017) (ZIP file)
D SWG - February 20, 2018 Meeting	2.20.18 D SWG Meeting with Handouts (ZIP file)	
D-O Joint SWG January 25, 2018 Meeting	1.25.18 Meeting Handouts, Minutes, Attendance (ZIP file)	

D-O Work Plan Draft
Orange Work Plan Summary

Orange Transit Plan	Appendix A -Cash Flow	Project Requests*	\$ Difference		
FY19 Allocation (Cash Flow) before DOLRT	6,516,932	5,894,700	467,260		
Summary by Program and Provider					
Transit Service - GoTriangle	777,982	1,092,484	(314,502)		
Transit Service - CHT	2,074,619	2,058,199	16,420		
Transit Service - OPT	388,991	423,980	(34,989)		
Admin - Orange County	26,850	24,500	2,350		
Program - Transit and Admin (O&M)	3,268,442	3,599,163	(330,721)		
Vehicle Purchase - GoTriangle	376,939	-	376,939		
Vehicle Purchase - CHT*	-	1,500,105	-		
Vehicle Purchase - OPT	-	35,731	(35,731)		
CHT NSBRT (Tax District Share)	1,531,250	1,531,250	-		
Hillsborough Train Station (Local Share)***	-	-	-		
Park and Rides/Bus Projects (TBD)	456,773	-	456,773		
Park and Rides/Bus Projects (GoTriangle)	256,372	101,400	-		
Park and Rides/Bus Projects (CHT)	170,000	170,000	-		
Park and Rides/Bus Projects (OPT)	124,972	124,972	-		
Park and Rides/Bus Projects (ToCH)	332,184	332,184	-		
Program - Capital (VP & Bus, Park&Ride,etc.)	3,248,490	2,295,537	797,981		
Orange Projects Not in Plan					
OPT -AVL	n/a	111,000	(111,000)		
GoTriangle Admin Staff - 50% to Project to D-O Fund, and Orange Costs at 50% (.25 FTE)	n/a	15,000	(15,000)		
GoTriangle ERP - 35% Project to D-O Fund, and Orange Costs at Federal Cost Share (18.5%)	n/a	118,708	(118,708)		
Total Projects Not in Plan	0	244,708	(244,708)		
D-O LRT Project (FTA Submission)	8,379,723	11,840,112	(3,460,389)		
<p>*CH Transit Vehicle Purchases can be matched against its FY18 Allocation of \$3.6 million. No buses have been purchases as of 12.31.17</p> <p>** OPT FY18 (and prior) Capital Purchases not reconciled. See Transit Plan Table 4.2-3 below</p> <p>*** Hillsborough FY18 balance can be moved forward to match expenditures, if needed</p> <p>Table 4.2-3: OPT Vehicle Purchases</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="background-color: #fce4d6;">OPT Vehicle purchases</td> </tr> <tr> <td>Purchase of up to 6 buses plus ancillary equipment to support new Orange County services funded using Tax District Revenue.</td> </tr> </table>				OPT Vehicle purchases	Purchase of up to 6 buses plus ancillary equipment to support new Orange County services funded using Tax District Revenue.
OPT Vehicle purchases					
Purchase of up to 6 buses plus ancillary equipment to support new Orange County services funded using Tax District Revenue.					

Project to Transit Plan			Project Requests and Workplan (DCHC Website)		
Program	CashFlow Line Item	ProjID+Description	FY19 Request	Excel Book	Excel Sheet
Transit Service-Admin	NEW-O-OPT AVL	19OPT_TS_AD1	111,000	19OPT_TS_AD1	NEW-OPT AVL
NONE	NEW-O-ERP	19GOT_CO1-ERP	118,708	19GOT_CO1	NEW-GoT ERP
NONE	NEW-O-ERP	19GOT_AD1-Admin	15,000	19GOT_AD1	NEW-GoT Admin
Transit Service					
Transit Service	1-O-TS-GoT	18GOT_TS2-Route800 Off-Peak	251,900	18GOT_TS2-Ro	GoT#800 OffPeak
Transit Service	1-O-TS-GoT	18GOT_TS4-Route800 Additional Peak	112,545	18GOT_TS4-Ro	GoT#800 Add Trips
Transit Service	1-O-TS-GoT	18GOT_TS5-RouteODX New Express Service	124,806	18GOT_TS5-Ro	GoT#ODX
Transit Service	1-O-TS-GoT	18GOT_TS3-Route400 Off-Peak	277,657	18GOT_TS3-Ro	GoT#400
Transit Service	1-O-TS-GoT	18GOT_TS6 -RouteCRX Additional Peak	53,528	18GOT_TS6 -R	GoT #CRX
Transit Service	1-O-TS-GoT	19GOT_OO2O-Surveys (Orange Portion)	12,500	19GOT_OO3	GoT Surveys
Transit Service	1-D-TS-GoT	19GOT_TS1-Sunday Span	10,614	19GOT_TS1	All - Sunday
Transit Service	1-D-TS-GoT	19GOT_TS3-AdditionalHolidays	4,226	19GOT_TS3	All - Holidays
Transit Service	2-O-TS-CHT	19CHT_TS3-ExistingServiceExpansion	976,772	19CHT_TS3	CHT - Existing Svc Exp.
Transit Service	2-O-TS-CHT	19CHT_TS1-ServiceExpansionFY19	339,000	19CHT_TS1	CHT - EXP FY19
Transit Service	2-O-TS-CHT	19CHT_TS2-IncreasedCostExistingService	742,427	19CHT_TS2	CHT - ICES
Transit Service	3-O-TS-OPT	19OPT_TS_00-TransitSvcs	423,980	19OPT_TS_00-	OPT-TS
Transit Service-Admin	4-O-TS-Admin	19MPO_AD1-SWG Admin V2.1	24,500	19MPO_AD1	MPO-SWG Admin
Vehicle Purchase	7-O-VP-OPT	19OPT_VP_001	17,731	19OPT_VP_001	FY19 OPT - Bus LTV
Vehicle Purchase	7-O-VP-OPT	19OPT_VP_Hillsborough Circulator	18,000	19OPT_VP_002	FY19 OPT - Bus Hillsborough Cir
Cap-VehiclePurchase	6-O-VP-CHT	19CHT_VP1-BusPurchase	1,500,105	19CHT_VP1	CHT Vehicle Purchase
Cap-NSBRT	8-O-NS-CHT	19CHT_CD1-NSBRT	1,531,250	19CHT_CD1	CHT-NSBRT
Cap-P&R, Stops	11-O-PRBUS-GoT	18GOT_CD10-CarrboroStop	500	18GOT_CD10	Carrboro Stop
Cap-P&R, Stops	11-O-PRBUS-GoT	18GOT_CD11-MebaneStop	2,900	18GOT_CD11	Mebane Stop
Cap-P&R, Stops	11-O-PRBUS-GoT	18GOT_CD12-StopImprovements	48,000	18GOT_CD12	Bus Stops Orange
Cap-P&R, Stops	11-O-PRBUS-GoT	18GOT_CD8-HillsboroughP&R	80,000	18GOT_CD8	Hillsborough P&R
Cap-P&R, Stops	13-O-PRBUS-OPT	19OPT_CD1-Bus Stops	124,972	19OPT_CD1	OPT Stops
Cap-P&R, Stops	12-O-PRBUS-CHT	19CHT_CD3-ManningDrBusStop	30,000	19CHT_CD3	CHT-manning
Cap-P&R, Stops	12-O-PRBUS-CHT	19CHT_CD2-ADABusStopupgrade	140,000	19CHT_CD2	CHT-ADA
Cap-P&R, Stops	14-O-PRBus-ToCH	19CHT_CD1 Dobbins Sidewalk	162,615	19CHT_CD1	ToCH Dobbins
Cap-P&R, Stops	14-O-PRBus-ToCH	19CHT_CD2 Legion Sidewalk	169,569	19CHT_CD2	ToCH Legion
			5,924,700		
Cap-P&R, Stops	Prior Year	18TOC_CO1_RRBusShelters - 50%	15,945	18TOC_CO1_RR	See Memo
Cap-P&R, Stops	Prior Year	18TOC_CO2_Estes Drive Corridor Study - 50%	53,148	18TOC_CO2_Es	See Memo
Cap-P&R, Stops	Prior Year	18TOC_CD4_Morgan Creek Greenway	199,837	18TOC_CD4_Mo	See Memo
Cap-P&R, Stops	Prior Year	18TOC_CD3_Estes Drive Bike-Ped Improvements	37,203	18TOC_CD3_Es	See Memo
Cap-P&R, Stops	Prior Year	18TOC_CD5_South Greensboro St Sidewalk	552,340	18TOC_CD5_S	See Memo

Durham Transit Plan Goals			
Residents to Jobs	Residents to School	Expand Bus Capacity	Better Regional Connections, including RDU

6. Commuter Rail: Rail Traffic Control Study

GoTriangle will lead a rail traffic control study **\$166,667**
 Durham at 33.33, Wake at 66.66***

[Project Request "NEW-D-Rail RTC Study"](#)

This is a continuation of the Major Investment Study (MIS), which was budgeted in FY18 for \$850,000

7. Commuter Rail: Future Fixed Guideways Study

GoTriangle will lead a study for Commuter Rail **\$700,000**
 Durham at 33.33, Wake at 66.66***

[Project Request "NEW-D-Rail FFGRPD"](#)

This is a continuation of the Major Investment Study (MIS), which was budgeted in FY18 for \$850,000

*** Commuter Rail Requests for FY19 -= \$866,667

Project Requests can be viewed from the SWG Website

[Project Requests and Workplan \(DCHC Website\).](#)



Calendar	Meeting Agendas and Minutes	Project Requests and Work Plan
D-O Joint SWG - March 14, 2018 Meeting	3.14.18 Meeting Agenda, Jan_FebMinutes (ZIP file)	
O SWG - February 14, 2018 Meeting	2.14.18 Orange SWG Meeting with Handouts (ZIP file)	1819 Projects (Fall 2017) (ZIP file)
D SWG - February 20, 2018 Meeting	2.20.18 D SWG Meeting with Handouts (ZIP file)	
D-O Joint SWG January 25, 2018 Meeting	1.25.18 Meeting Handouts, Minutes, Attendance (ZIP file)	

Tasks	Responsible	2017 (cont)			2018											
		Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
FY19 Workplan																
Project Call																
Project Review																
March SWG - Draft Workplan -	SWG						3/14									
All Project Revisions due (send to maurendevlin@durhamnc.gov; DOTransitProjects@gotriangle.org)	Project Sponsors						3/16									
All Carryforward balances sent to SWG Admin + SWG Members	GoTriangle						3/20									
Revised Draft Workplan sent to SWG (with Carryforward balance included)	SWG Admin						3/29									
April SWG (Review of Draft Workplan + Other Items)	SWG								4/11							
Draft Workplan -Finalized									4/11							
Public Comment - 21 Days									4/12 to 5/3							
May SWG (Approval of Draft Workplan + Quarterly Reporting)										5/16						
Approval at Boards										2.5 hours						
Adoption-GoTriangle Budget										5/16						
															6/27	
Meetings and Boards																
SWG					1/25	2/14 2/20	3/14	4/11	5/16	6/13						
MPO (Tech)									5/23							
MPO (Board)						2/28	3/14			6/13						
GoTriangle										6/27						
Durham County Commissioners -Work Planas Info Item*									5/10							
Durham County Commissioners -Quarterly Reporting						2/8				6/4						
Orange County Commissioners - Work Plan as Info Item*									5/4							
Orange County Commissioners - Quarterly						2/4				6/5						
<i>*County Boards only see plans, do not adopt</i>																
Invoicing and Reporting																
Q1 invoices due at GoTriangle				31-Oct												
Q1 reporting				30-Nov												
Q1 Payments to Transit Partners				15-Dec												
Q2 invoices due at GoTriangle					31-Jan											
Q2 reporting					28-Feb											
Q2 Payments to Transit Partners					15-Mar											
Q3 invoices due								30-Apr								
Q3 reporting due at GoTriangle									5/11/18							
Q3 Payments to Transit Partners										15-Jun						
Q4 invoices due at GoTriangle											31-Jul					
Q4 reporting											30-Aug					
Q3 Payments to Transit Partners											15-Sep					
Q1 invoices due at GoTriangle													31-Oct			
Q1 reporting														30-Nov		
Q1 Payments to Transit Partners															15-Dec	

2018 SWG Calendar		
Agenda Item Due	Agenda Posted	Meeting (Joint)
5-Mar	9-Mar	14-Mar
2-Apr	6-Apr	11-Apr
7-May	11-May	16-May
4-Jun	8-Jun	13-Jun
2-Jul	6-Jul	11-Jul
30-Jul	3-Aug	8-Aug
3-Sep	7-Sep	12-Sep
1-Oct	5-Oct	10-Oct
5-Nov	9-Nov	14-Nov
3-Dec	7-Dec	12-Dec

New Item:

Payment to Transit Partners

GoTriangle Cycle per Sfreeman: All Q reporting is done by 3rd week after Quarter + 30 day period