2018 SWG Calendar
For Discussion at March SWG Meeting

Tasks	2017 (cont)			2018												
	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
FY19 Workplan															
Project Call															
Project Review															
Draft Workplan															
Public Comment															
Approval at Boards															
Adoption-GoTriangle Budget															
Meetings and Boards															
SWG				1/25	2/14 2/20	3/14	4/11	5/9 5/16	6/13						
MPO (Tech)								5/23							
MPO (Board)					2/28	3/14			6/13						
GoTriangle									6/27						
Durham County Commissioners -Work Planas Info Item*								5/10							
Durham County Commissioners -Quarterly Reporting					2/8				6/4						
Orange County Commissioners - Work Plan as Info Item*								5/4							
Orange County Commissioners - Quarterly					2/4				6/5						
County Boards only see plans, do not adopt															
Invoicing and Reporting															
Q1 invoices due at GoTriangle	31-Oct														
Q1 reporting		30-Nov													
Q1 Payments to Transit Partners			15-Dec												
Q2 invoices due at GoTriangle				31-Jan											
Q2 reporting					28-Feb										
Q2 Payments to Transit Partners						15-Mar									
Q3 invoices due							30-Apr								
Q3 reporting due at GoTriangle								5/23							
Q3 Payments to Transit Partners									15-Jun						
Q4 invoices due at GoTriangle										31-Jul					
Q4 reporting											30-Aug				
Q3 Payments to Transit Partners												15-Sep			
FY19															
Q1 invoices due at GoTriangle													31-Oct		
Q1 reporting														30-Nov	
Q1 Payments to Transit Partners															15-Dec

2018 SWG Calendar		
Agenda Item Due	Agenda Posted	Meeting (Joint)
5-Mar	9-Mar	14-Mar
2-Apr	6-Apr	11-Apr
30-Apr	4-May	9-May
4-Jun	8-Jun	13-Jun
2-Jul	6-Jul	11-Jul
30-Jul	3-Aug	8-Aug
3-Sep	7-Sep	12-Sep
1-Oct	5-Oct	10-Oct
5-Nov	9-Nov	14-Nov
3-Dec	7-Dec	12-Dec

New Item:
Payment to Transit Partners

GoTriangle Cycle per Sfreeman: All Q reporting is done by 3rd week after Quarter + 30 day period