

**Durham Orange Joint Staff Working Group
June 18, 2018 Meeting Minutes**

Roll Call:

GoTriangle: Sandra Freeman for GoTriangle
DCHC MPO: Aaron Cain, Acting Chair, Meg Scully (Alternate)
Orange County: Travis Myren , Theo Letman (Alternate)
Durham County: Evan Tenenbaum (Alternate)
SWG Admin: Mo Devlin, recorded minutes
Non-Voting Members listed on last page.

3a. FY 2019 Work Plan

Aaron led a conversation that reviewed GoTriangle's Requested changes to Draft FY19 Orange and Orange County Transit Workplans, per their letter date June 14, 2018. There was an acknowledged unreconciled difference of approximately \$1.4 million between GoTriangle's proposed Budget Amount and the requested changes to the SWG Work Plan.

The SWG recommended the FY 2019 Work Plan for adoption with a budget not to exceed \$ 100,186,991, Evan moved and it was seconded by Travis. This was done as a joint motion of Durham and Orange Counties and passed unanimously.

3b. Policies and Procedures

The group discussed when to begin work on policy and procedures and agreed that in the July meeting, the group would devote the majority of the meeting time to this effort. The group also agreed to a date July 18th in Hillsborough and Craig Benedict would support the meeting.

3c. Staff Working Group Calendar

The group reviewed SWG monthly cycle and discussed the best meeting days and place.

The group decided that generally, future Meetings would be held on the 2nd Wednesday of month at 1pm, in Durham. For July, the meeting will be on July 18th in the morning, in Hillsborough and Craig is arranging.

Adjournment at 11:14 AM

Non-Voting Members:

Ellen Beckmann
Kayla Seibel
Jennifer Keep
Zachary Hallock
Craig Benedict
Geoff Green
Mindy Taylor
Matthew Clark
Praveen Sridharan
John Hodges-Copple (by Phone)