

Durham Orange Joint Staff Working Group

Meeting Agenda

August 8, 2018

***1:30 pm – 3pm**

Durham City Hall, Transportation 4B

1. Call to Order/Roll Call
2. Approval of Meeting Minutes
3. Open Issues
 - a. Policies and Procedures
Break Out Sessions for Policy Committee and Finance Committee
4. New Business
5. Adjournment

The SWG Meeting will follow the 12-1:30 “Making Transit Count Webinar,” hosted in the same room. Attendance to the Webinar is Optional.

**Durham Orange Joint Staff Working Group
July 18, 2018 Meeting Minutes**

Roll Call:

GoTriangle: John Tallmadge for GoTriangle
DCHC MPO: Aaron Cain,
Orange County: Travis Myren , Theo Letman (Alternate)
Durham County: Evan Tenenbaum
SWG Admin: Mo Devlin, recorded minutes
Non-Voting Members listed on last page.

Item 2 Approval of Meeting Minutes

April, May, June - Motion by Aaron Cain, 2nd by Theo Letman, approved unanimously.

Item 3

a. Regular Reporting

The group discussed regular programmatic updates of projects funded by County Transit Plans, reporting by programmatic areas of Transit Service, Vehicle Purchase and Capital Improvements. Theo asked about the best interval for reporting and group discussed and agreed to an update every quarter.

In September, The SWG will review a sample form and make comments. The form will use similar metrics as the FTA form.

b. FY 2020 Work Plan Cycle

The group discussed how the Project Cycle for the FY 2020 Work Plan could start later in year (January 2019) and how Project requests would be issued with the Transit Plan Model amounts. Praveen said it was possible, but would only include funds available.

Jennifer of Gotriangle said that Carryover letters will be issued in August or September.

c. Policies and Procedures

The meeting ended in two Break Out Groups Sessions: the Policy Group and Finance Group. Each group worked on their separate policies, with a goal of beginning creating definitions related to their area, and for definitions to be adopted by the SWG in the September meeting.

2. New Business –

John Tallmadge brought information about meetings regarding the Light Rail funding in light of the State's legislation to cap light rail funding at \$190 million, or \$57 million less than the expected 10% project cost of \$247 million. This meeting included Ellen Reckhow and Wendy Jacobs from the Durham Board and Mark Marcoplos from the Orange Board. Orange has said that they will only contribute up to the agreed upon amount of \$149.5 million.

Travis said he was unclear if an action has to be taken and by which party. Do the Boards need to obligate the funds for the FTA to recognize funding? John said that GoTriangle was still looking at the Interlocal and the FTA agreements, and Danny Rogers was working on a recommended path forward. It was still unclear if the Transit Plans would need to be changed. John explained that the CIG Annual Report is due to the FTA on September 8, 2018 and the Full Funding Grant Agreement application will be due to FTA early next year. Tina asked that GoTriangle prepare a simple summary for the SWG members to disseminate.

3. Adjournment was to into the Two Working Groups (Committees) of Policy and Finance.

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Non-Voting Members:

Kayla Seibel
Jennifer Keep
Zachary Hallock
Craig Benedict
Geoff Green
Mindy Taylor
Matthew Clark
Praveen Sridharan
Matt Cecil
Liz Raskopf
Ashley Shultz