

2018 SWG Calendar
For Discussion at March SWG Meeting

Tasks	2017 (cont)			2018											
	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
FY19 Workplan															
Project Call															
Project Review															
Draft Workplan															
Public Comment															
Approval at Boards															
Adoption-GoTriangle Budget															
Meetings and Boards															
SWG				1/25	2/14 2/20	3/14	4/11	5/9 5/16	6/13						
MPO (Tech)															
MPO (Board)															
GoTriangle															
Durham County Commissioners -Work Planas Info Item*															
Durham County Commissioners -Quarterly Reporting															
Orange County Commissioners - Work Plan as Info Item*															
Orange County Commissioners - Quarterly															
<i>*County Boards only see plans, do not adapt</i>															
Invoicing and Reporting															
Q1 invoices due at GoTriangle	31-Oct														
Q1 reporting															
Q1 Payments to Transit Partners	30-Nov	15-Dec													
Q2 invoices due at GoTriangle															
Q2 reporting															
Q2 Payments to Transit Partners	31-Jan	28-Feb	15-Mar												
Q3 invoices due															
Q3 reporting due at GoTriangle															
Q3 Payments to Transit Partners															
Q4 invoices due at GoTriangle															
Q4 reporting															
Q3 Payments to Transit Partners															
FY19															
Q1 invoices due at GoTriangle															
Q1 reporting															
Q1 Payments to Transit Partners															

2018 SWG Calendar		
Agenda Item Due	Agenda Posted	Meeting (Joint)
5-Mar	9-Mar	14-Mar
2-Apr	6-Apr	11-Apr
30-Apr	4-May	9-May
4-Jun	8-Jun	13-Jun
2-Jul	6-Jul	11-Jul
30-Jul	3-Aug	8-Aug
3-Sep	7-Sep	12-Sep
1-Oct	5-Oct	10-Oct
5-Nov	9-Nov	14-Nov
3-Dec	7-Dec	12-Dec

New Item:
Payment to Transit Partners

GoTriangle Cycle per Sfreeman: All Q reporting is done by 3rd week after Quarter + 30 day period